



Pre-bidding Conference Minutes
RFP for development of Small Arms and Light Weapons e-Register Information System
(RfP12/00537)
16 May 2012, 10:00
UN Conference Room

Agenda of the day:

1. Short introduction on RFP purpose
2. Qs & As

1. SHORT INTRODUCTION ON RFP PURPOSE

- Purpose:
- Selection of one company to provide Information and Communication Technology (ICT) services for the development of the **Small Arms and Light Weapons e-Register Information System** ;
 - Main objective of the project is to increase State capacity over arms and munitions control, as well as improve crime investigation capacity.

2. Qs & As

Question: Could you please clarify that the equipment you are referring to is our recommendation for the hardware that will be used at building the information and telecommunication infrastructure of SALW. Please also clarify if we must include in our offer similar recommendation for software infrastructure.

Answer: Companies participating in the competition must indicate the required hardware for a successful implementation and functioning of the system. The price of the equipment shall not be included in the financial offer. The equipment will be purchased within a separate tender. The companies must include similar recommendation for software infrastructure, also.

Question: Please provide us more information regarding the strict type of scheme of the information infrastructure of the electronic communication of the State AIS. Please also explain what State AIS means.

Answer: The technical offer shall comply with the terms of reference; all the requirements will be stated in the technical specifications developed by the winning company.

Question: Could you please specify if the system will be part of e-Governance. Will it be integrated within cloud computing?

Answer: Yes

Question: Where will the servers be located?

Answer: The servers will be located within the Special Telecommunication Center server room.

Question: Please clarify if the presentation of the proof of application for license in "Service provision in cryptographic protection of information" issuance is sufficient.

Answer: No

- Question: *Will the company be eliminated from the competition if does not have such a license? Please clarify the need for this license.*
- Answer: Yes. This requirement is enforced by the legislation, namely:
- the system entry data are personal data and according to pt. 55 of the **Government Decision nr. 1123 from 14.12.2010 on Requirements for the assurance of personal data security at their processing within the information systems of personal data** all methods of remote access to personal data information system will be secured (using VPN, encryption, ciphering, etc.), and shall be documented, monitored and controlled.
The Terms of Reference clearly state that the winning company will set up a VPN security network for system interaction and connectivity and will provide services to protect transmitted information. For provision of services in cryptographic and technical protection of the information (except activities held by public authorities empowered with this right by law) license is required.
Failure to comply with the rules on transmission of personal data will lead to the inability to develop the regulation system to be coordinated with the Protection of Personal Data Center.
- Question: *Please clarify if a user database already exists or it will be developed.*
- Answer: The user database will be created. It is estimated that the user database will not exceed 100 entries.
- Question: *Please provide us more information regarding the information security assurance.*
- Answer: SALW e-register information system has to be developed inline with the requirements of Government Decision no. 1123 of December 14, 2010. Any additional technical and organizational actions proposed that enhance security, feasibility and accessibility will be considered an advantage.
- Question: *Please clarify if SALW e-register and izoteca are two separate projects.*
- Answer: Yes
- Question: *Could you please specify if the register will include only arm holders or dealers also?*
- Answer: The register will include licensed dealers, also.
- Question: *What file format will be uploaded into the database? Will it store pictures/scanned documents?*
- Answer: The database will store only reference number of the documents and no pictures/scanned documents will be uploaded.
- Question: *Please clarify if the database will be exported or a new one will be created?*
- Answer: As it was mentioned before, there isn't a SALW database. Creation of this database is the main objective of this information system.
- Question: *Could you please indicate if the bidding company should also provide the licenses for the used technologies (ex: Oracle)?*
- Answer: Yes
- Question: *Please state if it is possible to modify some of the terms of the contract mentioned in the Annex II "General Conditions of Contract".*
- Answer: The proposal submitted by the bidder shall include a duly signed and stamped Proposal submission form (Annex IV) that implies that the company understands and agrees with the terms and conditions of the proposed tender. Although some terms related to the copyright might be changed with prior approval of the UNDP HQ.